**Report Outline of Strategic Human Recourse Management**

1. Topic: strategic human resource development of X company’s training and development activities.
2. Date of visit: 26th July
3. Reported Date of preparing draft report: 2nd August
4. Proposed date of report functionate: 8th August
5. Draft Questionnaire:
6. For how long you have been working for this company?
7. Less than 1 year
8. 1-5 years
9. 5-10 years
10. More than 15 years
11. What types of training program is under gone here?
12. On the job training
13. Of the job training
14. Case study
15. Class room training
16. Does the organization have adequate resources for training?
17. Yes
18. No
19. Does the management give importance to strategic training?
20. Yes
21. No
22. Whether the management use new technology for training?
23. Yes
24. No
25. Does the training and development activities help the organization to maintain employee retention rate?
26. Yes
27. No
28. How is training helpful for the communication?
29. Keep good relationship between employee and employer
30. Increase the productivity
31. Achieve the organizational goal
32. All the above
33. Does training program facilitate you in improving personal competency?
34. Yes
35. No
36. Rate the training’s quality that you received from the training session?
37. Very helpful
38. Helpful
39. Not helpful
40. Unimportance
41. Do you think that the training will be helpful for your career development?
42. Yes
43. No